

How to Write an Effective Abstract for the Inter-religious Convention, 4-6 December 2023

Theme: Faith change-makers: Affirming human dignity, justice, and freedom for all

Sub-Themes:

- Advancing women's rights and gender justice
- Faith partnering for justice and peace
- Co-creating freedom of belief and inclusive communities

Do you have experiences and ideas of how to implement innovative inter-faith initiatives in specific contexts? Are you interested in an exciting opportunity for cross learning and exchange with diverse activists at the upcoming Inter-religious Convention? Would you like to submit an abstract? Then, this guidance has been designed especially for **you!**

Background: An abstract is a clear and concise description of the activity that an individual or group would like to present at the Inter-religious Convention.

From the Convention Website (<http://conferences.faihttoactionnetwork.org/abstract-application/>):

Abstract selection criteria:

- clearly articulated motivation to participate in the Convention
- relevance of application regarding the central theme and sub-themes
- experience and commitment to inter-religious work
- experience and commitment to rooting work in people's lived realities, including seeking their communities' and constituencies' perspectives before attending the Convention
- experience in promoting change
- methodology for parallel sessions is collaborative and interactive, engaging participants.

What type of presentation are you planning? – please check *

- Panel discussion (moderating a panel with pre-selected panellists) – 1,5 hours
- Workshop – 2 hours
- Parallel session (3 – 4 presentations grouped around a common theme) - 1,5 hours
- Presentation in a parallel session – 20 minutes + 10 minutes discussion
- Poster
- Exhibiting material
- Other, please specify

Some Suggestions

- Be clear in your mind (and on paper) as to the type of presentation that you would like to make (see above)
- Identify the key idea/lesson learnt/unique experience that you would like Convention participants to carry home and capture this in your abstract
- **Process:** “How are you going to carry out your activity? What are you going to do first? Followed by what? Then?”
- **Methodology:** While doing the above, how are you going to promote the participation of all who are present?
- Be free to get in touch with a member of staff of the co-host you are working with for additional insights. If you are an independent contribute, send an email to: communications@faithtoactionnetwork.org for additional details.

Remember: The Convention will benefit from sharing/interacting/mutual learning. Abstracts are meant to ensure diversity of presenters. They are not designed to exclude!

Do not be intimidated: go ahead, write down your abstract and share a draft with the co-host. They will provide additional guidance, submit and wait for a response!